



## PGC/PGPC DSP Grant – Application Checklist for FY2026

ITEM	DONE	NOTES
<b>Application:</b>		
Provider Information & Certification – completed & signed		
Schedule A-List of People Served (encrypt with password: pgpc.dsp)		
<b>Attachments and Signatures:</b>		
Current <b>OHCQ license</b> (Residential & Day Habilitation) <b>and/or DDA certification</b> (SE & Support Services) for all services provided to persons listed in Schedule A		
Certificate of SDAT Good Standing <a href="https://egov.maryland.gov/BusinessExpress/EntitySearch">https://egov.maryland.gov/BusinessExpress/EntitySearch</a> (page may be printed/scanned or saved as PDF if header/footer shows date of inquiry)		
Acknowledgement of Terms & Conditions – signed		
Compliance Certification – signed		
Board Resolution – executed & signed (extension up to 9/15 may be requested)		
Certificates of Insurance/COI (PGC & PGPC separately listed on a COI as certificate holder for current policy):		
1. PG County/Liability		
2. PG County/Workers Comp		
3. PGPC/Liability		
4. PGPC/Workers Comp		
Form W9 – signed current fiscal year		
Complete application packet with attachments <b>emailed no later than 9/1/2025</b> to <a href="mailto:joyce.sims@pgprovidercouncil.org">joyce.sims@pgprovidercouncil.org</a>		
<b>Dues/Fees Paid as Verified by</b> <a href="mailto:aprilqgetz@pgprovidercouncil.org">aprilqgetz@pgprovidercouncil.org</a>		
Verified Membership Dues <input type="checkbox"/> or Service Fee <input type="checkbox"/> paid for FY26		
Verify Bill.com account established for deposit of funds		
Upon verification of Application Approval: Receipt of FY26 QR Workbook		
Notes:		